

# Employment Opportunity - Posting The Salvation Army – B.C. Division



Giving Hope Today

<b>Job Title:</b>	Kitchen Helper	<b>Competition #:</b>	202125
<b>Ministry Unit/Dept:</b>	The Salvation Army Victoria ARC	<b>Status:</b>	Full time
<b>Salary Range:</b>	\$18.35 – 19.35	<b>Date Posted:</b>	November 29, 2022
<b>Address:</b>	525 Johnson Street, Victoria BC	<b>Posting Expires:</b>	Open until filled.

## Applications Accepted By:

Interested applicants must respond in writing with subject line Kitchen Helper to:

[resumes@victoriaarc.org](mailto:resumes@victoriaarc.org)

**by fax at: 250-384-8412 or in person**

## ABOUT US

As a social service provider, within the city of Victoria (BC), the ARC provides services to individuals looking to make a positive change in their life. Each day, staff provide compassionate care to Victoria’s marginalized community struggling with poverty, homelessness and addiction. The ARC is a multifunctioning facility committed to providing a safe, Drug & Alcohol-free space where humans can heal and reconcile. Our intention is to educate, empower & equip Clients in our care with the knowledge, skills and abilities necessary to be successful outside of this place. Our mantra is to #lovepeople.

## MISSION AND VALUES:

The Salvation Army is an international Christian church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity.

### Mission Statement

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.

### Core Values

The Salvation Army Canada and Bermuda has four core values:

**Hope:** We give hope through the power of the gospel of Jesus Christ.

**Service:** We reach out to support others without discrimination.

**Dignity:** We respect and value each other, recognizing everyone’s worth.

**Stewardship:** We responsibly manage the resources entrusted to us.

## JOB DESCRIPTION:

### POSITION PURPOSE

The Kitchen Helper works to ensure food service is adequately prepared to provide nourishment to Victoria ARC Clients.

### BASIC FUNCTIONS/RESPONSIBILITIES:

- Follows the "Time Management Schedule" drafted by the Food Services Manager.
- Assists the cook in the preparation of specific food items, and with the serving of food;
- Washes all crockery, cutlery, dishes, saucepans and pots used in the operation of the kitchen and dining room;
- Attends to bussing dishes from the dining room;
- Maintains dining room tables and chairs in a clean and tidy condition at all times for all dining room clients;
- Cleans kitchen floors and other specified areas;
- Assists the Front Desk staff in Fire Emergencies;

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- May perform other related duties as assigned;

## QUALIFICATIONS/EXPERIENCE:

- No specific academic education is required. Must be able to read and write
- Food Safe Level 1 or equivalent is a requirement of employment
- If applicable, Occupational First Aid is to be taken after being hired
- Must understand and reflect the ARC Philosophy, Standards, and Tenets
- Initially, must provide own safety work boots
- Must provide result of a TB screening test
- Completion of our online Armatus Abuse Training and required Health and Safety training

## WHY US?

At the Salvation Army, we're committed to providing a positive work experience for all members of our team. We seek to support each other by valuing everyone's perspective regardless of their role. As Support Worker, you will have the ability to work with the best team in a position that provides tremendous impact to the lives of others.

## INCLUSIVITY

Within the ARC, we are committed to fostering an inclusive and positive environment, where staff and clients feel valued, respected and supported. Our intention is to build a team that reflects the diversity of our clients and communities in which we live and serve. If you require accommodation for the recruitment/interview process (including alternate formats of materials, accessible meeting rooms or other accommodation), please let us know and we will work with you to meet your needs.

NOTE: A Tuberculosis and Criminal Record Check are a pre-requisite to employment commencement.

**HOURS :** 37.5 Hours Weekly -Schedule set by Food Services Manager.

*The Salvation Army will accommodate candidates as required under applicable human rights legislation. If you require a disability-related accommodation during this process, please inform us of your requirements.*

We thank all applicants, however, only those candidates to be interviewed will be contacted.

*Internal Applicants, please advise your managing supervisor of your intentions prior to submitting your application.*



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