

Employment Opportunity - Posting

The Salvation Army - [Division or THQ or NRO]



Giving
Hope
Today

Job Title:	Environmental Supervisor	Competition #:	202208
Ministry Unit/Dept:	180401 – Victoria ARC	Status:	Full time
Salary Range:	\$22.4324 – 23.4324	Date Posted:	May 26, 2022
Address:	525 Johnson St	Posting Expires:	Open until filled.

Applications Accepted By:

Interested applicants must respond in writing with subject line Environmental Supervisor to:

resumes@victoriaarc.org

by fax at: 250-384-8412 or in person

Please no phone calls.

MISSION AND VALUES:

The Salvation Army is an international Christian church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity.

Mission Statement

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.

Core Values

The Salvation Army Canada and Bermuda has four core values:

Hope: We give hope through the power of the gospel of Jesus Christ.

Service: We reach out to support others without discrimination.

Dignity: We respect and value each other, recognizing everyone's worth.

Stewardship: We responsibly manage the resources entrusted to us.

JOB DESCRIPTION:

POSITION PURPOSE SUMMARY:

Under the direction of Operations Manager, the Environmental Supervisor coordinates, cleans and helps supervise staff to ensure a high standard of cleanliness is maintained within the Victoria ARC.

This position reports to the Operations Manager.

BASIC FUNCTIONS/RESPONSIBILITIES:

- Assists the Operations Manager in providing oversight to the Environmental Department
- Monitors cleaning duties to ensure all areas of the Victoria ARC and ARC assets are accounted for and a high level of cleanliness maintained.

- Assists the Operations Manager with scheduling staff, while keeping account of employee's timesheets
- Ensures staff safety in compliance with Health & Safety Standards; prepares and submits incident reports
- Trains cleaning staff as needed
- Performs cleaning duties
- Monitors operation of related equipment, recommends repairs and purchases as required
- Performs other duties as assigned

QUALIFICATIONS AND EDUCATION REQUIREMENTS:

**NOTE: For some jobs, you may be required to provide validated educational documentation.*

- Minimum two years of prior related experience including one year of experience in a supervisory role
- Must be able to follow instructions, both verbal and written, work co-operatively with others, and complete to a satisfactory level all assigned tasks
- Requires incumbent to be computer literate to access emails
- Occupational First Aid and Infectious Disease Control training are required within six months of starting position
- Must produce a copy of a negative result T.B. skin test

HOURS: 37.5 – Monday to Friday, 7:00AM – 3:00PM

CRITICAL RELATIONSHIP MANAGEMENT

- The Environmental Supervisor directly interacts with other staff and clients within the Victoria ARC.

WORKING CONDITIONS:

- Exposure to Odors
- Exposure to chemicals
- Handling garbage
- Moving objects
- Dealing with sharp objects
- Requires lifting up to 25 lbs.

The above responsibilities must be performed in keeping with The Salvation Army's Mission, Vision and Values, in a professional manner, upholding our code of conduct.

Successful candidates, prior to hiring, may be required to provide:

- Background check consent.
- A clear vulnerable sector screening.
- A clean drivers abstract.
- Completion of our online Armatus Abuse Training and required Health and Safety training.

The Salvation Army will accommodate candidates as required under applicable human rights legislation. If you require a disability-related accommodation during this process, please inform us of your requirements.

The Salvation Army requires all employees to be fully vaccinated against COVID-19 and provide proof of full vaccination. The Salvation Army will provide reasonable accommodation if the successful candidate cannot be vaccinated due to a medical exemption.

We thank all applicants, however, only those candidates to be interviewed will be contacted.

Internal Applicants, please advise your managing supervisor of your intentions prior to submitting your application.



The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world. Each position contributes to the mission of The Salvation Army.